

Is the candidate interview process causing your time-to-hire to be out of control?

Do your recruiters and managers struggle with coordinating high volumes of interviews?

The interview scheduling process is often difficult and filled with confusion and miscommunication. We know that first impressions are crucial, and you want your candidates to receive a positive impression of your organization through a smooth interview process. During this time, applicants are forming opinions about you, just as you are evaluating them.

Your organization's interview practices must be automated to facilitate the high volume hiring of candidates at open houses, job fairs, campus events and store openings. When interviews are scheduled quickly and candidates are told up front what to bring, where to go and how to get there, the interview experience will run more smoothly for all stakeholders and leave candidates feeling great about your company.

Peopleclick knows how important first impressions are to your business and Peopleclick Interview Scheduling is designed to ensure that candidates feel good about their initial contact with you.

Introducing **Peopleclick®** Interview Scheduling



Let Peopleclick automate your interview process to reduce your time-to-hire and ensure that candidates are impressed with you from day one.



Peopleclick Interview Scheduling

will help you hire more candidates in less time with greater control over your hiring process

Peopleclick Interview Scheduling provides a self-service solution for scheduling and accepting interview invitations online. This allows for expedited coordination between the recruiter and candidate during the interview phase of the hiring process. Recruiters are presented with a complete perspective of interview activity within your organization. The product is built to be a tightly-integrated component of the Peopleclick RMS™ and Peopleclick High Volume solutions.

- Automate the Process – Set up an interview schedule quickly by using interview templates. Automatically post the schedule online for candidates to interact with directly. For maximum efficiency, candidates from multiple requisitions can compete from a manager's single bank of available interview slots.
- Candidate Self-Service – Free up recruiting time by providing the candidate the ability to select the date and time of their own interview. Helping to reduce time-to-hire, the earliest interview slot is presented first. This gives the candidate more visibility and control in the hiring process.
- Constant Collaboration – Email messages to candidates, recruiters and managers keep everyone informed of the interview schedule, including confirmations and changes.
- Complete Perspective – Recruiters and managers can view their personal interview calendar by day, week or month. Gain more insight into the process by viewing the master schedule of interviews across all team members.

Contact us to find out more about Peopleclick Interview Scheduling and learn how this exciting new offering will help you streamline your interview process and make great first impressions.



Key Functionality

Integration with Peopleclick RMS

When purchased with the Peopleclick RMS solution, Peopleclick Interview Scheduling is automatically engaged when a candidate is advanced to any interview stage of your hiring process.

Brand Identity

You can define the content of the candidate-facing interview scheduling pages and email templates. Everything from branding, page content, error messages, email layout and more can be designed with your brand in mind to ensure you are communicating a uniform message to your applicants.

Consistent Communication

Email communication is used throughout the entire process to invite candidates to schedule an interview, confirm interviews, provide interview information to all parties leading up to and on the day of the interview. You can also inform stakeholders when there are updates to the interview schedule and send reminders to all throughout the process.

Peopleclick®

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